

## Fee Schedule 2018

### Tuition Fees

#### Toddler Group (Playgroup): (fees per term)

	1 <sup>st</sup> child	2 <sup>nd</sup> & 3 <sup>rd</sup> child	4 <sup>th</sup> & subsequent children
1 day / week	\$200	\$100	\$50
2 days / week	\$320	\$180	\$80
3 days / week	\$480	\$240	\$120
4 days / week	\$640	\$320	\$160

**Prep – Year 6:** \$1,200 per term

**Kindergarten & Pre-Kindy:** \$1,610 per term

**Trial or Transition day** \$ 25 per day

Fees are due and payable in full 14 days after the commencement of each term. The School reserves the right to exclude students from classes where fees are not paid as and when they fall due, unless other arrangements are agreed in writing. Monthly payment plans by direct deposit are available. Please contact the Accounts Department for details.

Enrolment fees for the Infant Group are payable on a term by term basis. Fees for each term are to be paid before the term commences.

### Discounts

**Sibling Discount** Full Fee for the first child  
 5% for the second child  
 10% for the third child  
 20% for the fourth and subsequent children

Sibling discounts will be calculated based on the youngest child being defined as the first child.

**Fees Paid in Advance** A 10 per cent discount is available where a full year's fees are paid at the start of the school year no later than 14 days after the commencement of term 1.

### Levies and Donations

**Stationery Levy** \$ 165 per annum – paid in term 1 only

**Building Fund Donation** \$ 100 per term for the first child  
 \$ 50 per term for the second child  
 \$ 25 per term for the third and subsequent children

### Other Fees

**Application for Enrolment** \$ 150 for the first child (*non-refundable*)  
 \$ 100 for the second and subsequent children (*non-refundable*)

**Enrolment Fee**                   \$ 400 per child (*non-refundable*)

**Security Deposit**               \$1,200 Prep – Year 6  
  \$1,610 Kindergarten

The offer of enrolment at Caboolture Montessori School is conditional upon the payment of the above Enrolment Fee and Security Deposit. The Security Deposit is not part of the tuition fee structure. It is refundable when the student leaves the School, provided that all fees are paid up to date, and any applicable notice period has been observed.

**A student's place at the School will not be confirmed until these fees are paid and the Enrolment Contract signed and returned to the School.**

#### **Termination of Enrolment**

An enrolment may be terminated by providing one term's notice in writing. In the event that such notice is not provided, the School reserves the right to charge a term's fees in lieu of notice.

The above schedule is provided for information purposes, and should be read in conjunction with the Enrolment Agreement, and the School's Enrolment Policy as set out in the Parent Handbook.

*Fees are correct at the time of publishing and are subject to change with notice.*

## Outside School Hours Care Fee Schedule 2018

### Session Times

<b>Before School Care</b> .....	<b>7:15 – 8:15 am</b>
<b>After School Care</b> .....	<b>3:15 – 5:00 pm</b>

### Permanent Bookings

#### Before School Care

Before School: 7:15 – 8:15 am .....	\$10
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#### After School Care

After School: 3:15 – 5:00 pm .....	\$17
Short Session: 3:15 – 4:15 pm .....	\$10

(Children collected after 4:15pm will be charged full session fee)

### Casual Bookings

#### Before School Care

Before School: 7:15 – 8:15 am .....	\$12
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#### After School Care

After School: 3:15 – 5:00 pm .....	\$22
Short Session: 3:15 – 4:15 pm .....	\$10

(Children collected after 4:15pm will be charged full session fee)

### Early Arrival and Late Collection

Children who remain at the pick-up area after 3:15pm or who arrive before 8:15am, and who have not been booked into OSHC, will be automatically be booked into the OSHC Centre and will be treated as a casual booking.

### Late Collection Fee – after OSHC

Late collection fees will be charged when children are not collected from the OSHC Centre by 5:00pm. Fees will be charged at the rate of \$15.00 per family for every fifteen minutes or part thereof after 5:00pm.

### Payment of Fees

Fees for permanent bookings are charged and payable based on booking not attendance, therefore absences do not attract a refund or makeup option.

Fees for casual bookings must be paid on receipt of invoice following attendance.

Full fees are payable until enrolments meet CCMS requirements, after which any necessary adjustments will be made.

Fees may be paid by cheque, direct deposit or EFTPOS. All fees and charges incurred on dishonoured payments will be added to accounts.

### Overdue accounts

Bookings will not be accepted if accounts are overdue by two weeks. All accounts overdue by four weeks or more will be forwarded to a collection agency.

### Booking Procedure

Bookings for both permanent and casual places are made by email to [oshc@cms.qld.edu.au](mailto:oshc@cms.qld.edu.au). Casual bookings must be made at least 24 hours prior to the date of care to ensure that the Centre has sufficient staff on hand each day. Space is limited and we cannot guarantee places will be available at short notice.

## **Cancellations**

Permanent Bookings: notice by email to [oshc@cms.qld.edu.au](mailto:oshc@cms.qld.edu.au) must be given not less than two weeks prior to the date being cancelled.

Casual bookings: notice by email to [oshc@cms.qld.edu.au](mailto:oshc@cms.qld.edu.au) must be given not less than 24 hours prior to the date being cancelled.

No refunds will be given for cancellation without the above notice. Make up sessions are not available.

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